KEY ASPECTS

Institute: *Government Arts &Com College, Naswadi*

Criteria	Key Aspects	Measure	Score
Criterian1	**Academic Management**		
1.1.a	Has Institution appointed a permanent principal?	Yes	5
1.1.b	Is she/he Ph.D.?	No	0
1.2.	Total Number Non-Teaching Staff	Very adequate	10
1.3	Number of professional Programmes held for non teaching staff in the last two years (2.5marks for each program)	0	0
1.4	Extent of grant utilization (UGC + Government + fees) in the last two years Utilization (in %)	0	0
1.5	Perspective and strategic plan prepared in and being followed in the institution (in %)	100	10
1.6	Office Automation		
	a. Online Admission	No	0
	b. Other Administration Processes	Yes	3
	c. Enrolment	Yes	3
	d. Maintenance of Records	Yes	3
	e. Declaration of Results	Yes	3
	f. Fees Collection	Yes	3
	g. Maintenance of Accounts	Yes	4
1.7.a	Is there useful contents on the College website?	Yes	3
1.7.b	Is it updated till current month?	Yes	3
1.8.	Is the College Library automated?		
	a. Record of Books	Yes	5
	b. Issue and Return of Books	Yes	5
1.9.a	Does the library provide open access facility? a. To all b. To teachers only	a	5
1.9.b	Is there Internet facility in the library? a. To all b. To teachers only	None	0
1.10	How much active an Anti ragging Cell in the college?(in %)	100	10
1.11	How much any Welfare schemes actively works? (in %)	100	10
1.12	How much Women's Development Cell/Anti Sexual Harassment Cell actively working? (in %)	100	10
1.13	How much active Alumni Association works? (in %)	50	5
1.14	Do you organize Institution & Stake holders Interaction Cell (ISIC) meet? (minimum one meeting per year) (Stake holders : Governing Board, Parents, Alumni, Industries, etc.) (in %)	100	10
	Total of 1.1		95
Criterian 2	**Academic Management**		
2.1	**Human Resources**		
2.1.1	Total Permanent Staff(Teaching)		
2.1.2	A. How many faculties have attended Faculty Strengthening Program in the last year? (in %)	11	0.33

KEY ASPECTS

Institute: *Government Arts &Com College, Naswadi*

Criteria	Key Aspects	Measure	Score
	B. Faculties who have attended Refresher or Orientation Courses(in %)	0	0
2.1.3	Participation of Faculties in Capacity Building workshops in the last year. (in%)	33	4.95
2.1.4	Innovative practices (Specify with report) (in%)	0	0
	Total of 2.1		5.28
2.2	**Teaching Learning-Evaluation Process**		
2.2.1	Number of programmes/courses offered CBCS system/Multidisciplinary approach/Any other	8	16
2.2.2	Percentage of students who graduated during last two years (in %)		
	First Class	30	0
	Second Class	40	0
	Pass Class	15	0
2.2.3	Contribution of the faculty in Course Design	0	0
2.2.4	Extent of which lecture plans and outlines are prepared and implemented by the individual faculty? (in %)	100	25
2.2.5	Is academic calendar being prepared and implemented?(in %)	100	10
2.2.6	Use of any other Teaching-Learning Tools (in %)		
	Projector, Videos	50	5
	Interactive boards	0	0
	Any other (specify)	50	5
2.2.7	Use of ICT in teaching-learning evaluation (in %)		
	e-journals	50	3.75
	IT enabled classroms	0	0
	Online assessment	50	3.75
	Online assignment submission	50	3.75
	Online feedback on teaching & learning	0	0
2.2.8	How do you offer Bridge Courses/Remedial Courses?(in%)	50	12.5
2.2.9	Are projects, assignments, field work, seminars etc. part of currculaum?(in%)	100	25
2.2.10	Evaluation of teachers by students(in%)	100	5
	Is it analysed and communicated?	100	5
2.2.11	Innovative teaching practices (in%)	50	10
	Total		129.8
2.3	**Research Output**		
2.3.1	a. Percentage of teachers with PhD as the highest qualification (in%)	50	7.5
	b. Percentage of teachers with M.Phil. As the highest qualification (in%)	50	4.125
	c. Percentage of teachers with UGC NET or SLET (in%)	60	

KEY ASPECTS

Institute: *Government Arts &Com College, Naswadi*

Criteria	Key Aspects	Measure	Score
2.3.2	Publications of last 3 years: Articles in refered journals, books and edited volumes	10	10
2.3.3.	Are you generating resources through consultancy?(Type 1 if Yes or 0 if No)	No	0
2.3.4	Sponsership of events and resources generated	Yes	5
2.3.5	a. State/National seminars/workshops / conferences organized during last 1 year	Yes	5
	b. International seminars/workshops / conferences organized during last 1 year	No	0
2.3.6	Number of Faculties engaged in research:		
	Sponsered research projects:		
	Completed (at least one)	No	0
	Ongoing (at least one)	No	0
	Unsponsered research projects:		
	Completed (at least one)	No	0
	Ongoing (at least one)	No	0
2.3.7	Innovative practices(in%)	0	0
	Total		31.63
2.4	**Community Outreach/Extension**		
2.4.1	Number of outreach projects		
	NCC	No	0
	NSS	Yes	5
	NGO's	No	0
	Own funds	Yes	1.25
	Local funds	No	0
	Govt funds	Yes	1.25
2.4.2	Number of student hours for outreach activities	Yes	10
2.4.3	Number of faculty hours for outreach activities	Yes	10
2.4.4	Innovative practices (Specify with report)	No	0
	Total		27.5
2.5	**Students Support**		
2.5.1	Number of effective teaching days (Number of working days – Exam days) 100-119,120-139,140 or more, None of these	None	0
2.5.2	Use of BISAG Programs Live/Recordings Students: more than 50%, 26-50%, less than 25%	more than 50%	3
2.5.3	Does the Institute do anything for the improvement in learning quality enhancement? If yes, List them_____	Yes	4
2.5.4	Do you conduct study visits, field trips, Exhibitions learning quality enhancement?	Yes	4
2.5.5	Are any Personality development programmes conducted?	Yes	4
2.5.6	Do you organize & document various extra curricular activities?	Yes	4

KEY ASPECTS

Institute: *Government Arts &Com College.Naswadi*

Criteria	Key Aspects	Measure	Score
2.5.7	How much active Students Council in the college?(in%)	100	3
2.5.8	Does your College have any Feedback Mechanism (students, Faculties & Industry)?	Yes	3
2.5.9	Do you have any Community Audit Mechanism? (through stake holders)	No	0
2.5.10	Discipline & Decorum, ambience (in class and campus.)	Yes	3
2.5.11	Innovative practices (Specify with report) (in%)	0	0
	Total		28
Criterian 3	**Infrastructural Facility**		
3.1	Campus Area	Exemplary	7
3.2	Campus Ownership	Owned by Management	7
3.3	Office Space	Exemplary	7
3.4	a. Area of Library:		
	b. Do you have separate reading area for student & staff?	Yes	3
	c. Do you display the new arrivals?	Yes	2
	d. Do you maintain Book Volumes?	Yes	2
	e. No. of Books per student	3	0
	f. No. of Issue/Return books per day	25	2
	g . No. of Research Journals	2	0
	h. No. of Periodicals	24	2
3.5	Laboratories	None	0
3.6	Security(in%)	100	5
3.7	Potable Water Facility	Exemplary	7
3.8	Power Backup Facility(in %)	50	3
3.9a	Washroom Facility for Male	Exemplary	5
3.9b	Washroom Facility for Female	Exemplary	5
3.9c	Washroom Facility for staff	Exemplary	5
3.10	Parking Facility	Exemplary	8
3.11	Class rooms as per requirement	Good	10
3.12	Staff room	B	12
	A. Individual Staff room with IT facility		
	B. Staff room with separate cabins		
	C. Departmental Staff		
	D. Common		
3.13	Seminar Room	Inedequate	5
3.14a	Common Room for boys	None	0
3.14b	Common Room for girls	Exemplary	7
3.15	Medical Center facilty(Select any one) 1. Health centre facilty, 2. First-aid facility, 3. None	2	5
3.16a	Sports Facilty (2 mark for separate ground for each sport) (Maximum 6) Type number of facilities	6	12

KEY ASPECTS

Institute: *Government Arts &Com College, Naswadi*

Criteria	Key Aspects	Measure	Score
3.16b	Indoor Sports facility (2 mark for separate ground for each sport) (Maximum 6) Type number of facilities	3	6
3.17	Gymnasium	No	0
3.18a	Hostel for boys	None	0
3.18b	Hostel for girls	None	0
3.19	Transportation for students	No	0
3,20	Support services (Bank/PO/Xerox)	No	0
3.21	Canteen	No	0
3.22	Approach Road	Yes	5
3.23	Garden	Good	4
3.24	Auditorium/ Assembly hall	Good	3
3.25	Internet facility 1.For all, 2. For staff only, 3.None	3	0
3.26	Overall Maintenance	None	0
	Total		139
Criterian 4	Institional Initiative in Higher Education		
4.1	SATCOM Programmes for study		
4.1.1	Has the college installed the required dish and antenna for BISAG Programmes?	Yes	2.5
4.1.2	Is there a separate room in the college where TV/LCD has been installed for watching the BISAG lectures?	Yes	2.5
4.1.3	What is the percentage of Faculty members from your college have delivered lecture/(s) at the BISAG Studio? A. 81% to 100% B. 61% to 80% C. 40 % to 60% D. 20% to 40% E. Less than 20% F. None	B	4
4.1.4	Is the 'Video Communication at work' facility installed and operational?	Yes	2.5
4.1.5	How frequently do the students from your college ask questions during the live telecast of lectures? A. Regularly B. Seldom C. Never	C	0
	Total of 4.1		11.5
4.2	Saptadhara		
4.2.1	Have you appointed different staff member for different dharas?	Yes	2.5
4.2.2	Have all students opted for at least one of dharas ?	Yes	2.5
4.2.3	Is Saptadhara activity conducted at least once a month?	Yes	2.5
4.2.4	Have you maintained record for Saptadhara fund utilization?	Yes	2.5

KEY ASPECTS

Institute: Government Arts &Com College, Naswadi

Criteria	Key Aspects	Measure	Score
4.2.5	How many students of the college participated in the state/national level competition in the last academic year?	4	2
4.2.6	Performance of the College in the Saptadhara Bands at the Zonal/ State Level	Good	2
	Total of 4.2		14
4.3	Information and Communication Technology		
4.3.1	Faculty members/ Administrative staff can operate MS-Word/ Power point and Microsoft Excel?	Good	2
4.3.2	Does College arrange for Training of Faculty members in the use of Computers.	No	0
4.3.3	How many Computers in working condition do you have in the College?	46	2.5
4.3.4	Does the College have Internet facilities?	Yes	2.5
4.3.5	Have your Faculty members undergone training for ICT?	No	0
4.3.6	How many % of students use internet facility	0	0
	Total of 4.3		7
4.4	Placement Activities/UDISHA		
4.4.1	Has the Udisha Placement cell/ Career Counseling Cell been formed in the college?	Yes	
4.4.2	How many % of students of last year of the program have been enrolled in the cell?	60	2
4.4.3	Have you conducted any pre placement training for student's placements? If yes, then Specify.	No	0
4.4.4	Have you organized any employer company visits or guidance camp for students?	No	0
4.4.5	Are the students provided computers and Internet to search job, to download application forms etc?	Yes	2.5
4.4.6	Number of campus interview at your college in the last year	0	0
4.4.7	Number of students benefitted by campus interview in the last year.	0	0
	Total of 4.4		4.5
4.5	Choice Based Credit System		
4.5.1	Is CBCS implemented properly?	Yes	2.5
4.5.2	How many students have cross registered in other discipline?	50	2.5
4.5.3	How many subjects are elective subjects?	100	2.5
4.5.4	How is internal assessment of studnets at college level?	Good	2

KEY ASPECTS

Institute: Government Arts &Com College, Naswadi

Criteria	Key Aspects		Measure	Score
4.6		**Total of 4.5**		9.5
4.6	**Use of Library under Vanche Gujarat**			
4.6.1	How many programs of encouragement of reading books has college conducted?		3	3
4.6.2	How many percent of students read and reviewed books in the last year? (in%)		50	1.5
4.6.3	How many faculty members taking interest in spreading awareness of reading?		6	1.5
4.7		**Total of 4.6**		6
4.7	**General Knowledge Quiz**			
4.7.1	Is there a committee to implement quiz at your college?		Yes	2.5
4.7.2	Have students of your college have participated in district/zonal/state/national level competition ?		No	0
		Total of 4.7		2.5
4.8	**Alumni Association**			
4.8.1	Does the college have a functional Alumni Association?		Yes	2.5
4.8.2	Number of active students enrolled the alumni association		60	3
4.8.3	Number of Activities of Alumni Association Give details of any Progressive Practices of the Institution if any.		3	1.5
4.8.4	Fund from alumni association to college(in Rs.)		0	0
		Total of 4.8		7
4.9	**Academic Links**			
4.9.1	Does your College facilitate Academic links/ collaborations/ MoU, etc with other centers of higher learning ?		No	0
		Total of 4.9		0
4.10	**Any other Initiative of College (Specify)**			
4.10.1	How many % of students are benefitted?		50	3
4.10.2	How many programs have been conducted?		2	1
4.10.3	Did you get grant of Center for Excellence from UGC?		No	0
		Total of 4.10		4
		Total of 4		66

SCORE SHEET & GRADE

Institute: *Government Arts &Com College,Naswadi*

Criteria and Key Aspects		Maximum Score	Obtained Scoere
Criterion 1: Academic Management			
1.1	Staff Strength	20	15
1.2	Capacity Building for staff	10	0
1.3	Grant Utilization	10	0
1.4	Institutional Planning & Implememtation	10	10
1.5	Automation of Administrative System	30	25
1.6	Automation of Library	20	15
1.7	Cells, associations & add on services	50	45
	Total	150	110
Criterion 2 : Academic Practices			
2.1	Human Resource	45	5.28
2.2	Teaching Learning Evaluation Processes	225	129.75
2.3	Research Output	90	31.625
2.4	Community Outreach/Extension	45	27.5
2.5	Student Support	45	28
	Total	450	222.155
Criterion 3: Infrastructure and other facilities			
3.1	CampusArea	7	7
3.2	Campus ownership	7	7
3.3	Office Space	7	7
3.4	Library	15	11
3.5	Laboratories	7	0
3.6	Security	5	5
3.7	Potable Water facility	7	7
3.8	Power Backup facility	5	3
3.9	Washroom facility	15	15
3.10	Parking	8	8
3.11	Class rooms	15	10
3.12	Staff room	15	12
3.13	Seminar Room	15	5
3.14	Common room	14	7
3.15	Medical Centre facility	10	5
3.16	Sports Facility	20	18
3.17	Gymnasium	5	0
3.18	Hostel Facilty	20	0
3.19	Transportation for students	5	0
3.2	Support services (Bank/PO/Xerox)	3	0
3.21	Canteen	5	0
3.22	Approach Road	5	5
3.23	Garden	7	4
3.24	Auditorium/ Assembly hall	5	3

Knowledge Consortium of Gujarat

SCORE SHEET & GRADE

Institute: *Government Arts &Com College,Naswadi*

Criteria and Key Aspects		Maximum Score	Obtained Scoere
3.25	Internet facility	8	0
3.26	Overall Maintenance	15	0
	Total	250	139

Criterion 4 : Initiatives and Supplementation			
4.1	Use of SATCOM Programs for study	15	11.5
4.2	Quality of SAPTDHARA Activities	15	14
4.3	Access of Internet facility by students for study	20	7
4.4	Placement Activity / UDISHA Cell	25	4.5
4.5	Choice Based Credit System (CBCS)	10	9.5
4.6	Use of Library-Vanche Gujarat	10	6
4.7	General Knowledge Quiz	5	2.5
4.8	Alumni Association	22.5	7
4.9	Academic links, Collaboration & Progressive Practices	5	0
4.10	Other Initiatives	22.5	4
	Total	150	66

No.	Criteria	Weightage	Score
1	Academic Management	150	110
2	Academic Practices	450	222.155
3	Infrastructure and other facilities	250	139
4	Initiatives and Supplementation	150	66
	Total	1000	537.155
	GRADE	II	Good

	Peer Team		Role and Signature
1	Dr.S.B.Solanki		Chairperson
2	DrD.M.Gamit		Member Coordinator
3	Dr.J.S.Chaudhari		Member

Date: 27-03-2014
Place: Naswadi

Principal's signature:

(1)
(2)
(3)

Commissionerate of Higher Education

Department of Education, Government of Gujarat

Certification of Appreciation

This certificate is awarded to

Government Arts & Commerce College, Naswadi, Dist: Vadodara

In recognition of the best overall performance 2009-'14

For Excellence in Saptadhara activities, Academic & Administrative Audit,

and preparation for NAAC Accreditation.

July 11, 2014

Commissioner (H&TE)
CEO, KCG